



Creating Hyperlinks in Inspiration

You can insert hyperlinks that connect the file you are currently working on to other files. You can link to Inspiration documents, documents created in other programs, and files such as video segments, audio files and graphics.

Before creating a hyperlink in Inspiration, download the video segments and save them to a desired folder.

To insert a hyperlink to another file:

1. Select the text to be displayed as a hyperlink.
2. On the Diagram toolbar, click the Hyperlink button.
3. Select File.
4. Click the Select File button.
5. Navigate to the file to which you want to hyperlink, and then click OK.
6. Click OK.
7. Be sure to save your project in the same folder as your video(s).