

DISTRICT GOAL: Improve instruction for all students, including the sub-populations of Anglo, African-American, Hispanic, Asian & economically disadvantaged.

NORTH EAST SCHOOL DISTRICT  
 CAMPUS INSTRUCTIONAL IMPROVEMENT PLAN  
 EL DORADO ELEMENTARY  
 2004-2005

SUMMATIVE MEASURE: All students will pass their respective grade level TAKS, each campus will receive an Exemplary or Recognized accountability rating, and each cluster will have a minimum of ten National Merit Semifinalists.

Board Goals					TARGET	LEVEL				CODE	ACTION STRATEGY	FORMATIVE MEASURE	ASSESSMENT	RESPONSIBLE	COST/
1	2	3	4	5	AREA	E	M	H	D	#			TIMELINE	PERSON(S)	RESOURCES
X					Core Curricular Areas	X				1A	Data teams will meet once a month to evaluate multiple data sources and set grade level objectives for learning using the "Data Analysis Sheet."	100% of teachers will use multiple sources of data to set objectives as evidenced by the Team Data Analysis Sheets.	Monthly	Donna Newman, Principal; John Smith, Assistant Principal; Curriculum Committees	
X					Reading	X				2A	Align and implement reading strategies that reflect Building Blocks / Four Blocks school wide as an instructional framework.	Team meetings will be used to place TEKS into Building Blocks / Four Blocks framework and share implementation strategies. Daily lesson plans, meeting notes, and administrative walk throughs will reflect use.	Team Meetings and August 2004 Curriculum Day	Donna Newman, Principal; John Smith, Assistant Principal; Amy Mistek, IIT; Teachers	
X					Reading	X				2B	Align and implement strategies that reflect Best Practices, such as: reciprocal teaching, graphic organizers, Think Alouds, Get the Gist, QAR, vocabulary and Writing to Learn.	100% of elementary teachers will attend workshops on Best Practices.	Summer, Fall and Winter 2004 and Spring 2005	Amy Mistek, IIT; Teachers	
X					Reading	X				2C	Schedule a Read-In Day.	Students will participate in school-wide reading day.	One per semester	Faculty	
X					Writing	X				3A	Use the district/campus writing prompts.	Students in Grades K-5 will demonstrate process writing, and/or 6 Trait Writing.	September 2004, January 2005, and May 2005	Writing Committee and Teachers	

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X					Writing	X				3B	Continue Pony Express letter writing.	Students will participate in the school wide mail program.	September - May	Faculty	
X					Writing	X				3C	Teachers will utilize district training instruction and support in implementation of writing workshops and in the essential elements of good writing.	100% of formative walkthroughs will indicate the essential elements of good writing.	August 2004 - May 2005	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	
X					Writing	X				3D	Meet the needs of the at-risk students through tutoring, small group / individual instruction, mentoring, and modifications.	Students will be able to use 2 different prewriting strategies.	August 2004 - May 2005	Donna Newman, Principal; John Smith, Assistant Principal; Amy Mistek, IIT; Teachers; Tutors and Mentors	
X					Writing	X				3E	Teachers will model correct writing conventions.	Students will identify and justify correct writing conventions.	Daily	Classroom teachers	
x					Math	x				4A	Teachers will use a variety of mathematical strategies and available resources to include inquiry, class discourse, and use of appropriate tools.	100% of teachers will utilize math strategies to positively impact student learning as evidenced by lesson plans, PDAS, walkthroughs, and team planning.	District dates will be used.	Donna Newman, Principal; John Smith, Assistant Principal; Teachers; Dan Cohen, Title I Math Teacher	

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x					Math	x				4B	A school wide 100th day celebration will be organized. Activities will be TEKS based and grade level appropriate.	100% of students will participate.	Jan.-05	Teachers; Math Committee	
x					Math/Science	x				4C	El Dorado will host a Math/Science "hands-on" information night for parents.	Parent evaluations will indicate the activities/presentations were effective.	Sept. -04	Teachers; Math Committee; Science Committee	\$150
X					Science	X				5A	Maintain and increase science materials for classroom use.	100% of teachers will have access to science materials.	Aug. 2004-May 2005	Science Committee; Teachers	\$500
X					Science	X				5B	Teachers will implement teaching strategies applicable to TEKS and understand the vertical alignment as it relates to secondary assessments.	Lesson plans will indicate vertical alignment of Science TEKS.	Aug. 2004-May 2005	Teachers; Science/Social Studies Committee	
X					Social Studies	X				6A	Teachers will implement teaching strategies applicable to TEKS and understand the vertical alignment as it relates to secondary assessments.	Lesson plans will indicate vertical alignment of Social Studies TEKS.	Aug. 2004-May 2005	Teachers; Science/Social Studies Committee	

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X					Social Studies	X				6B	Students will increase awareness of civic responsibility by participating in activities such as: a. Community Projects b. Pennies for Patients c. Student Senate d. Veteran's Day/ Freedom week Activities e. Musical Mustangs	Students will participate in a minimum of 2 activities per year.	Per school calendar	Donna Newman, Principal; John Smith, Assistant Principal; Grade Level Chairs	\$500.00
X					Campus Library	X				7A	Use Big Six Research Strategy in grades 1-5.	Librarian will collaborate with each 2nd-5th grade classroom teacher in guiding a research project in language arts, science, and/or social studies.	Once per semester	Kathy Crane, Librarian; 2nd-5th Grade Teachers	
X					Campus Library	X				7B	Use online resources and electronic databases.	Librarian will collaborate with each 2nd-5th grade classroom teacher in using online resources or electronic databases to research a topic in language arts, science, and/or social studies.	Every nine weeks	Kathy Crane, Librarian; 2nd-5th Grade Teachers	
X					Campus Library	X				7C	Focus on TEKS and curriculum integration using library resources.	Librarian and teachers from all grade levels will collaborate to create integrated TEKS unit using library resources.	Every nine weeks	Kathy Crane, Librarian; Teachers	

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X					Special Education	X				8A	Continue to provide a wide range of services through the increased use of resource teaming and the implementation of a learning lab.	Maintain the number of students with disabilities served in general education settings to a level below the TEA standard of 125%.	At ARD meetings throughout the school year	Donna Newman, Principal; John Smith, Assistant Principal; Special Education Teachers; ARD Committees	
X					Special Education	X				8B	Propose and share accommodations and modifications with the general education staff.	Students maintain a 70% average in their classes.	At the end of each grading period	Teachers	
X					Special Education	X				8C	Explore cross grade level special education student ability grouping through schoolwide scheduling practices.	2004/2005 school year campus schedule facilitates cross grade level ability grouping.	Aug-04	Donna Newman, Principal; John Smith, Assistant Principal; Special Education Teachers	
X					Special Education	X				8D	Teachers will be given information regarding "Differentiated Instruction."	STAT referrals will decrease by 10% from the 2003-2004 school year.	Fall 2004	Donna Newman, Principal; John Smith, Assistant Principal;	

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x	x			x	Technology Applications	x				9A	The technology committee will meet once a month to identify and discuss concerns, campus needs, and staff development. They will also decide the software that will be the focus for the month.	Using the district technology survey to identify areas of weakness, 100% of teachers will gain proficiency in at least one technology and skill area. 100% of teachers will participate in at least nine hours of staff development that has a technology component as measured by A-Train.	August 2004 and May 2005 Yearly	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	
		X		x	Technology Applications	x				9B	All teachers will utilize Gradespeed and TeacherWeb software to manage grades and improve communication with staff, students, and parents.	100% of teachers who report numerical grades will use Gradespeed. 100% of teachers who report numerical grades will use Gradespeed to upload nine-weeks grades. 100% of teachers will post essential classroom information as outlined in the TeacherWeb template.	Daily to Weekly nine Weeks	Donna Newman, Principal; John Smith, Assistant Principal; Teachers; Rose Maese, Data Processor	
x					Technology Applications	x				9C	All teachers will utilize keyboarding software (K-2 Kid Keys and 3-5 Alphasmarts) or hardware to develop student typing skills.	100% of students will demonstrate grade level appropriate mastery of typing skills.	Twelve Weeks	Teachers	

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x					Technology Applications	x				9D	100% of teachers will follow the technology TEKS to build student competencies across the grade levels.	100% of students will demonstrate mastery of grade level technology TEKS.	Each nine Weeks	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	\$3,000
x		x			Technology Applications	x				9E	100% of teachers will utilize the wireless and/or wired computer lab to integrate the technology standards into the content areas.	100% of classroom teachers will work with students a minimum of five hours during each nine weeks period using the wired and/or wireless computer lab as evidenced by lesson plans correlated to Content Area and Technology Application TEKS, lab schedules, and student products.	Nine Weeks Weekly	Donna Newman, Principal; John Smith, Assistant Principal, Teachers	
x			x		Technology Applications	x				9F	All faculty and staff will utilize email, the on-line faculty handbook, and the shared "staff" folder to increase staff communication.	100% of the faculty will access email and read the weekly bulletin and other pertinent communications from administration. Lesson plans will be turned in weekly to the shared staff folder.	Weekly	Donna Newman, Principal; John Smith, Assistant Principal; Faculty and Staff	
	X		X		Discipline Management	X				11A	All campus personnel will enforce and model the NEISD Student Code of Conduct and campus discipline plan (Mustang Code of Conduct).	Office discipline referrals will decline 10% from the 2003-2004 school year.	Every nine weeks	Faculty	

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	X		X		Discipline Management	X				11B	A variety of strategies will be used to encourage positive behavior. Options include but are not limited to: school-wide "Extra Special" coupon drawings, communication folders, behavior contracts, office visits, counselor coupons, and positive notes home.	Office referrals will be compared to the previous years and presented to the faculty (every nine weeks).	Every nine weeks	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	\$610
	X		X		Discipline Management	X				11C	Teachers will review the "Behavior Management Plan."	The BMP Character Education Module will be reviewed by all staff once per semester.	August, 2004 to January 2005	Donna Newman, Principal; John Smith, Assistant Principal	
	x		x		Discipline Management	x				11D	Classroom teachers will post and teach the Six Character Virtues of integrity, respect, dependability, fairness, caring, and civic responsibility.	Grade levels will post the six week's virtue on the bulletin board. Teachers will make a video depicting a virtue to be shown on the morning announcement. The Six Virtues will be emphasized in student redirections.	August 2004 to May 2005	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	
X					Dyslexia	X				12A	Continue to provide a dyslexia program on campus that meets state requirements.	Increased student academic performance will be measured on checklists, observations, and report cards.	Each nine Weeks	Amy Mistek, IIT; Teachers	

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		X			Parental Involvement	X				13A	Improve parent and community involvement by promoting school sponsored activities and enlisting the community to volunteer.	Sign-in sheets will indicate 90% of El Dorado parents have attended at least one school function.	Activities will be scheduled on the school calendar	Donna Newman, Principal; John Smith, Assistant Principal; Teachers	
X					Attendance	X				14A	Students will attain an attendance rate of 97% through classroom/ individual recognition, parent conferences, and written communication.	District's attendance reports will be checked to ensure a 97% attendance rate.	Each Six Weeks	John Smith, Assistant Principal; Teachers: Rose Maese, Data Processor	
X	X		X		Safe and Drug-Free	X				15A	School counselors will attend professional development opportunities provided by Safe and Drug Free Coordinator and Guidance Director in order to increase drug-awareness and anti-violence activities on campus.	100% of the students will be exposed to various drug awareness and anti-violence activities; 10% decrease in office referrals through behavior contracts and various reward incentives; and 10% increase in parental and community involvement in violence and drug prevention activities.	Aug. 2004 June 2005	Donna Newman, Principal; John Smith, Assistant Principal; Reenie Mills and Pat Griggs, Counselors	\$100

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					Guidance Services	X				16A	Counselors will meet with students and parents prior to the end of 5th grade to discuss taking a rigorous curriculum and the Gear-Up Program for the Texas Grant.	10% increase in parent attendance as indicated through sign-in sheet.	2005 June	Donna Newman, Principal; John Smith, Assistant Principal; Reenie Mills and Pat Griggs, Counselors	